

## [1] Application Overview

Tokyo Arts and Space (TOKAS) calls for project proposals for **OPEN SITE 5**, which will be held at TOKAS Hongo. Proposal must fulfill all three conditions below:

- (1) Projects that can be realized using a gallery space such as:
  - a. Exhibitions of 2D works, 3D works, Design, Video art, Media art, Sound art, Combined (mixed-media) works and Installations.
  - b. Research presentations and/or display of outcomes of studies.
  - c. Performing arts (e.g.: music, dance, theatre works etc.)
  - d. Films and audio-visual works
  - e. Performances of multimedia works
  - f. Lectures, symposiums or workshops
  - g. Any other projects which are related to above or combined projects
- (2) Projects which explore new expression/art/culture, and try to open up to societies.
- (3) Projects which are well structured and have unique originalities.

## [2] Eligibility

Applicants must fulfill all conditions below:

- (1) Be able to take responsibilities for planning, preparations, and executions of projects.
- (2) Candidates who have passed the first selection must attend the interview in the second selection.
  - \* The interview can be done by Skype if the candidate lives abroad or in a place far from Tokyo.

## [3] Venue

TOKAS Hongo

2-4-16 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan

## [4] Execution Periods

There are two options for execution periods as below. The usable periods are different between exhibition section and other sections. See the next page for details.

- (1) November 21 (Sat), 2020 – December 20 (Sun), 2020
- (2) January 9 (Sat), 2021 – February 7 (Sun), 2021

- \* Venue closed: Mondays (When Monday falls on a national holiday, closed on the following weekday),  
Year end and New Year Holiday
- \* TOKAS adjusts and decides the periods for each project, considering preference of successful candidates.
- \* Please refer to *Notices and Instructions* for the details.

## [5] Jury Members

KOBAYASHI Haruo (Director, blanClass)

HATANAKA Minoru (Chief Curator, NTT InterCommunication Center [ICC])

HISANO Atsuko (Program Director, The Saison Foundation)

KONDO Yuki (Program Director, Tokyo Arts and Space)

OPEN SITE 5  
Application Outline



**[6] Format of presentation**

Applicants can choose format of presentation as follows:

(1) Exhibition									
【Intended project】 (1) -a, b									
Subsidy	400,000 JPY *1								
Venue (free of charge)	TOKAS Hongo, Space B (2F) or Space C/D (3F)								
Execution Periods	Part 1: November 21 (Sat), 2020 – December 20 (Sun), 2020 or Part 2: January 9 (Sat), 2021 – February 7 (Sun), 2021								
Schedule									
[Installation]									
Part 1	11/13	11/14	-	-	11/17	11/18	11/19	11/20	11/21
Part 2	-	-	-	-	1/5	1/6	1/7	1/8	1/9
	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Install	Install	Closed	Closed	Install	Install	Install	Install	Exhibition Open
	10:00-18:00	10:00-18:00			10:00-18:00	10:00-18:00	10:00-18:00	10:00-18:00	11:00-19:00
[De-installation]									
Part 1	12/20	-	12/22	12/23					
Part 2	2/7	-	2/9	2/10					
	Sun	Mon	Tue	Wed					
	Final day	Closed	De-install	De-install					
	11:00-19:00		10:00-18:00	10:00-18:00					
*Participants are required to finish installing and de-installing their project within the schedule above.									
Admission	Free of charge								
Support	TOKAS staffs support the projects in terms of operation. * Participants should make all necessary arrangement for execution of the project.								
Accommodation	TOKAS provides a room at TOKAS Residency as accommodation for those who live overseas or in places far from Tokyo up to 2 persons. *2								
(2) Performance									
【Intended project】 (1)-c, d, e									
Subsidy	200,000 JPY *1								
Venue (free of charge)	TOKAS Hongo, Space A (1F)								
Execution Periods	Applicants can use the venue for 6 days in the execution period for the preparation and performance.								
Schedule									
Mon/Tue	Wed	Thu	Fri	Sat	Sun				
Preparation	Preparation	Preparation	Showing	Showing	Dismantle				
11:00-19:00	11:00-19:00	11:00-19:00	11:00-21:00	11:00-21:00	11:00-19:00				
*Actual performance times will be determined through consultation between TOKAS and successful candidates.									
Admission	Ticket price must be settled as a general rule. *The ticket revenue of each project will be given as artist fee. *1								

OPEN SITE 5  
**Application Outline**



Support	TOKAS staffs support the projects in terms of operation. * TOKAS will arrange a technical staff as needed.				
Accommodation	TOKAS provides a room at TOKAS Residency as accommodation for those who live overseas or in places far from Tokyo up to 2 persons. *2				
(3) dot					
【Intended project】 (1)-f					
Subsidy	100,000 JPY *1				
Venue (free of charge)	TOKAS Hongo, Space A (1F)				
Execution Periods	Applicants can use the venue for 6 days in the execution period for the preparation and performance.				
Schedule					
Mon/Tue Preparation 11:00-19:00	Wed Preparation 11:00-19:00	Thu Preparation 11:00-19:00	Fri Event 11:00-19:00	Sat Event 11:00-19:00	Sun Dismantle 11:00-19:00
Admission	Free of charge				
Support	TOKAS staffs support the projects in terms of operation.				
Accommodation	Not applicable				

\*1. 10.21% for the domestic residents and 20.42% for overseas residents will be withheld as Income Tax and Surtaxes for Reconstruction Funding.

\*2. See **Notices and Instructions** for the details and conditions.

**[7] How to apply**

(1) Download the Application Package (zip file) from the TOKAS website.

- URL: <https://www.tokyoartsandspace.jp/en/>

(2) Fill in the application documents and send it by Email.

[Email] apply\_opensite5@tokyoartsandspace.jp

[Title] Name: Application for OPEN SITE 5

**[Submission Deadline] March 24 (Tue), 2020 at 23:59 (Japan time)**

(3) Upon receipt of the application, TOKAS will send you a confirmation and inform you of URL to upload data materials within four working days.

**[Submission Deadline] April 1 (Wed), 2020 at 23:59 (Japan time)**

\* Submitted documents and materials cannot be replaced nor changed.

\* See **Notices and Instructions** for the details.

**[8] Application Fee**

Free

OPEN SITE 5  
**Application Outline**



**[9] Selection Process and the Schedule**

(1) First Selection (Document screening by jury members): the beginning of April, 2020

\*The result of first selection will be informed to all candidates.

(2) Second Selection (Presentations and interviews by jury members): May 9 (Sat), 2020 (provisional)

- Place: Tokyo Arts and Space Hongo

\*The result of second selection will be informed to all candidates who participate in the second selection.

(3) The final results will be announced through TOKAS website in the end of May, 2020.

\*Individual inquiries concerning the result will not be answered.

**[10] Inquiries**

Please refer FAQ page on TOKAS website before inquiring. For other questions, please contact by Email.

Email: [opensite5@tokyoartsandspace.jp](mailto:opensite5@tokyoartsandspace.jp)

**[11] Policy of Personal information usage**

Tokyo Arts and Space uses your personal information solely for contacting you on this program. Tokyo Arts and Space never uses or shares your personal information provided to us in ways unrelated to the one's described above also providing you an opportunity to opt-out otherwise prohibit such unrelated uses.

\* OPEN SITE 5 is a program for fiscal 2020, so its implementation is determined on April 1, 2020 if the annual project and budget are approved by the board and council of Tokyo Metropolitan Foundation for History and Culture by March 31, 2020.