

[1] Application Overview

Tokyo Arts and Space (TOKAS) calls for project proposals for **OPEN SITE 10**, which will be held at TOKAS Hongo. Proposal must fulfill all conditions below:

- (1) Projects that can be realized using a gallery space such as:
 - a. Exhibitions of 2D works, 3D works, design, video art, media art, sound art, combined (mixed-media) works, and installations
 - b. Research presentations and/or display of outcomes of studies
 - c. Performing arts (e.g.: music, dance, theater works etc.)
 - d. Films and audio-visual works
 - e. Lectures, symposiums or workshops
 - f. Any other projects which are related to above or combined projects
- (2) Projects which explore new expression/art/culture reflecting the contemporaneous sociality
- (3) Projects which are well structured and have originalities.

[2] Eligibility

Applicants must fulfill all conditions below:

- (1) Be able to take responsibilities for planning, preparations, and executions of projects.
- (2) Candidates who have passed the first selection must attend the interview in the second selection.

*Interviews will be conducted in person at TOKAS Hongo. Online interviews may be considered for overseas or distant residents.

- (3) The participant shall be responsible for all set-up and removal, including arrangements for necessary personnel. In particular, if the participant is not available at the time of dismantling, they should take measures such as appointing a representative.

[3] Venue

Tokyo Arts and Space Hongo
2-4-16 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan

[4] Execution Periods

There are two options for execution periods as below. The usable periods are different between exhibition section and other sections. See p.2-3 for details.

Part 1: October 11 (Sat) - November 9 (Sun), 2025

Part 2: November 22 (Sat) - December 21 (Sun), 2025

*Venue closed: Mondays (When Monday falls on a national holiday, closed on the following weekday), installation period

*TOKAS adjusts and decides the periods for each project, considering preference of successful candidates.

*Please refer to **Notices and Instructions** for the details.

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[5] Jury Members

HATANAKA Minoru (Chief Curator, NTT Inter Communication Center [ICC])

KANEKO Tomotaro (Associate Professor, Department of Fine Arts, Aichi University of the Arts/Director of Japanese Art Sound Archive)

KOBAYASHI Haruo (Director, blanClass)

KONDO Yuki (Program Director, Tokyo Arts and Space)

[6] Format (category) of presentation

Applicants can choose from the following three presentation formats (categories):

(1) Exhibition 【Intended project】 (1) -a, b, f	
Venue (free of charge)	TOKAS Hongo, Space A (1F) or Space B (2F)
Execution Periods	Part 1: October 11 (Sat) - November 9 (Sun), 2025 [Installation period: October 7 - 10, De-installation period: November 11 - 13] or Part 2: November 22 (Sat) - December 21 (Sun), 2025 [Installation period: November 18 - 21, De-installation period: December 23 - 25] *Installation and de-installation must be completed within the specified period.
Admission	Free of charge
Support offered by TOKAS	Subsidy, Installation support, Transportation support Operation support Exhibition catalog (optional) Accommodation at TOKAS Residency (conditions apply)

(2) Performance 【Intended project】 (1)-c, f	
Venue (free of charge)	TOKAS Hongo, Space C (3F)
Schedules	Performances will be conducted in Part 1: October 17 (Fri) - October 19 (Sun), 2025 [Space can be used: October 7–19] or November 7 (Fri) - November 9 (Sun), 2025 [Space can be used: October 28 – November 9] *The space can be used as a creation period from the Tuesday of the previous week during each period. *Performance schedule (time slots) will be determined through consultation between TOKAS and the participants. *Installation and de-installation must be completed on the last day of the performance.
Admission	Ticket price must be settled as a rule. *The ticket revenue of each project will be given as artist fee.
Support offered by TOKAS	Subsidy, Installation support, Transportation support Operation support Accommodation at TOKAS Residency (conditions apply)

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(3) dot 【Intended project】 (1)-d, e, f *Applicants can choose the execution periods from either [2 DAYS] or [6 DAYS].	
Venue (free of charge)	TOKAS Hongo, Space C (3F)
Execution Periods	2 DAYS Part 1: October 25 (Sat) - October 26 (Sun), 2025 [Space can be used: October 21–26] or 6 DAYS Part 2: December 16 (Tue) - November 21 (Sun), 2025 [Space can be used: December 11–21] *Installation and de-installation must be completed within the specified period.
Admission	Free of charge
Support offered by TOKAS	Subsidy, Transportation support Operation support *No accommodation at TOKAS Residency

[7] How to apply

- Download the Application Package (zip file) from the TOKAS website.
- URL: <https://www.tokyoartsandspace.jp/en/>
- Fill out the form Registration Form (A) and send it by e-mail.
[Email] apply_opensite10@tokyoartsandspace.jp
[Title] Your Name: Application for OPEN SITE 10
[Submission Deadline] February 27 (Thu), 2025 at 23:59 (Japanese time)
- Upon receipt of the application, TOKAS will send you a confirmation and inform you of URL within four working days. Please upload the Application Materials [Project Information Sheet (B), Floorplan (C), and Portfolio (D), etc] to the link provided.
[Submission Deadline] March 6 (Thu), 2025 at 23:59 (Japanese time)
*Submitted documents and materials cannot be replaced nor changed.
*See **Notices and Instructions** for the details.

[8] Application Fee

Free

[9] Selection Process and the Schedule

- First Selection (Document screening): **Late-March, 2025**
*The result of the first selection will be informed to all candidates.
- Second Selection (Presentations and interviews): **April 19 (Sat), 2025**
- Place: Tokyo Arts and Space Hongo
*The result will be informed to all candidates who participate in the second selection.
- The final results will be announced through the TOKAS website in Late-May, 2025.
*Individual inquiries concerning the result will not be answered.

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[10] Inquiries

Please refer to the FAQ page on the TOKAS website before inquiring. For other questions, please contact by email.

Email: opensite10@tokyoartsandspace.jp

[11] Policy of Personal information usage

Tokyo Arts and Space uses your personal information solely for contacting you on this program. Tokyo Arts and Space never uses or shares your personal information provided to us in ways unrelated to the one's described above also providing you an opportunity to prohibit such unrelated uses opt-out otherwise.

*OPEN SITE 10 is a program for fiscal 2025, so its implementation is determined on April 1, 2025 if the annual project and budget are approved by the board and council of Tokyo Metropolitan Foundation for History and Culture by March 31, 2025.